

# RECORD OF PROCEEDINGS

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Minutes of Buckeye Local Board of Education Regular Meeting  
Held July 22, 2008 – 7:00 P.M. – Braden Jr. High

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## REGULAR MEETING

### MEMBERS PRESENT

Jackie Hillyer, President  
Norah Anderson, Vice President  
Mark Estock  
Sharon Schoneman  
Mary B. Wisnyai

Also present were Superintendent Nancy L. Williams and Treasurer Sherry L. Hamilton.

### CITIZENS PRESENT

Rich Kreisher

Louise Casagrande

Corky O'Callaghan

### PLEDGE OF ALLEGIANCE

### 127.08 APPROVAL OF MINUTES

Mrs. Wisnyai moved and seconded by Mrs. Anderson that the minutes from the June 30, 2008, regular meeting be approved.

ROLL CALL: Ayes: Mrs. Wisnyai, Mrs. Anderson, Mr. Estock, Mrs. Schoneman and Ms. Hillyer.  
Motion carried.

### COMMUNICATION

The Board viewed the Baldrige in Education video that was filmed throughout the district during the 2006-07 school year.

### PUBLIC PARTICIPATION RELATED TO AGENDA

No public participation related to agenda items to report.

### TREASURER'S REPORT

### INFORMATION

### FOOD SERVICE REPORT

Ms. Denise Hasek, Food Service Supervisor, presented the year-end food service report to the board.

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FIRST HALF PERSONAL PROPERTY TAX SETTLEMENT

The first half personal property tax settlement indicates a total collection of \$132,594.95 less \$10,938.43 in deductions, which results in a net distribution of \$121,656.52.

SECOND HALF REAL ESTATE TAX SETTLEMENT

The second half real estate tax settlement was received on July 11, 2008. The total collection was \$3,064,470.04, less \$2,838,894.19 in deductions and advances, which results in a net distribution of \$225,575.85.

ADJUSTMENTS TO TAX SETTLEMENTS

The auditor deducted \$121,627.00 from the personal property tax settlement and \$127,073.54 from the real estate tax settlement to cover the cost of refunding Millennium Inorganic Chemicals a total of \$248,700.54 for tax years 2002 through 2005.

TREASURER'S REPORT

RECOMMENDATIONS

128.08 TREASURER'S REPORTS

Mrs. Schoneman moved and seconded by Mrs. Wisnyai to approve the following.

BILLS PAID IN JUNE

The list of bills paid in June, as sent to the Board on July 16, 2008

FINANCIAL REPORTS

The financial reports, as sent to the Board on July 16, 2008

ROLL CALL: Ayes: Mrs. Schoneman, Mrs. Wisnyai, Mrs. Anderson, Mr. Estock and Ms. Hillyer.  
Motion carried.

129.08 FUND TRANSFER

Mrs. Wisnyai moved and seconded by Mrs. Schoneman to approve the transfer of \$248,700.54 (\$213,026.51 principal and \$35,674.03 interest) from the 022-9002, Millennium refund escrow to the 001-000, general fund account. The transfer will reimburse the general fund for monies that were withheld from the first half property settlement and the second half real estate settlement.

ROLL CALL: Ayes: Mrs. Wisnyai, Mrs. Schoneman, Mrs. Anderson, Mr. Estock and Ms. Hillyer.  
Motion carried.

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### 130.08 SECTION 403(b) PLAN

Mrs. Wisnyai moved and seconded by Mrs. Schoneman to approve the resolution in **Exhibit 2008.23** adopting a Section 403(b) plan and appoint the treasurer to administer the plan, effective January 1, 2009, in accordance with the new IRS regulations.

ROLL CALL: Ayes: Mrs. Wisnyai, Mrs. Schoneman, Mrs. Anderson, Mr. Estock and Ms. Hillyer.  
Motion carried.

### 131.08 DESIGNATION OF DEPOSITORIES FOR ACTIVE AND/OR INTERIM FUNDS

Mr. Estock moved and seconded by Mrs. Anderson to approve the following financial institutions as public depository for active and/or interim funds of the Buckeye Local Board of Education for the period of August 1, 2008, to and including July 31, 2013.

Andover Bank  
First Merit Bank  
Huntington Bank  
Key Bank  
Star Ohio  
U.S. Bank

ROLL CALL: Ayes: Mr. Estock, Mrs. Anderson, Mrs. Schoneman, Mrs. Wisnyai and Ms. Hillyer.  
Motion carried.

### 132.08 E-RATE EXCHANGE

Mrs. Anderson moved and seconded by Mr. Estock to approve the one-year contract with E-Rate Exchange, LLC at a fee of \$2,500 to perform services relating to the E-Rate application process in order to obtain reimbursement for local and long distance telecommunication services.

ROLL CALL: Ayes: Mrs. Anderson, Mr. Estock, Mrs. Schoneman, Mrs. Wisnyai and Ms. Hillyer.  
Motion carried.

## SUPERINTENDENT'S REPORT

### INFORMATION

#### REVIEW OF DISTRICT REPORT CARD

Mrs. Louise Casagrande discussed the district trends on the state issued report card that is due to be released to the public on August 15, 2008.

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SUPERINTENDENT'S REPORT

RECOMMENDATIONS

It is the recommendation of the superintendent that the Board approve the following items.

138.08 FOOD SERVICE

Mr. Estock moved and seconded by Mrs. Anderson to approve the following.

FREE AND REDUCED PRICE MEALS

Approve the district's participation in the National School Lunch Program and adopt the following documents and forms that were sent to the board on July 15, 2008.

- Document A: letter to parents and application form
- Document B: notification letter regarding school meals
- Document C: public release – income eligibility scale
- Document D: USDA income eligibility guidelines
- Document E: sharing information with other programs

FOOD SERVICE DEPARTMENT PRICES

Change the price for the following items, effective with the 2008-09 school year.

	<u>New Price</u>	<u>Previous Price</u>
elementary lunch	\$2.50	\$2.25
secondary lunch	\$2.75	\$2.50
adult lunch	\$3.25	\$2.75
milk	\$ .50	\$ .40

ROLL CALL: Ayes: Mr. Estock, Mrs. Anderson, Mrs. Schoneman, Mrs. Wisnyai and Ms. Hillyer.  
Motion carried.

139.08 SCIENCE TEXTBOOKS

Mrs. Schoneman moved and seconded by Mrs. Anderson to adopt the science materials / textbooks for grades 3-5 as indicated in **Exhibit 2008.24**.

ROLL CALL: Ayes: Mrs. Schoneman, Mrs. Anderson, Mr. Estock, Mrs. Wisnyai and Ms. Hillyer.  
Motion carried.

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### 140.08 NEOMIN GOVERNANCE DOCUMENT

Mrs. Wisnyai moved and seconded by Mrs. Schoneman to approve the resolution in **Exhibit 2008.25** to adopt the NEOMIN Governance document sent to the board on July 15, 2008.

ROLL CALL: Ayes: Mrs. Wisnyai, Mrs. Schoneman, Mrs. Anderson, Mr. Estock and Ms. Hillyer.  
Motion carried.

Mrs. Anderson excused herself.

### 141.08 SERVICE CONTRACTS

Mrs. Schoneman moved and seconded by Mrs. Wisnyai to approve the following.

#### DLH THERAPY SERVICES CONTRACT

Approve a contract with DLH Therapy Services, Inc. to provide physical therapy treatment, evaluations and consultative services at a rate of \$65.00/hour for a physical therapist and \$50.00/hour for an assistant physical therapist for the 2008-09 school year.

#### SPEECH, HEARING AND REHABILITATION CENTER CONTRACT

Approve a contract with the Speech, Hearing and Rehabilitation Center for speech therapy, audiological, and preschool educational services at the various rates sent to the board on July 15, 2008.

#### RE-EDUCATION SERVICES CONTRACT

Approve a contract with Re-Education Services, Inc. to provide educational services and transportation for one special education student for the 2008-09 school year at a cost of \$227.00/day for education and \$76.00/day for transportation.

ROLL CALL: Ayes: Mrs. Schoneman, Mrs. Wisnyai, Mr. Estock and Ms. Hillyer.  
Motion carried.

### 142.08 TREASURER JOB DESCRIPTION

Mr. Estock moved and seconded by Mrs. Schoneman to approve the revised treasurer's job description as presented in **Exhibit 2008.26**.

ROLL CALL: Ayes: Mr. Estock, Mrs. Schoneman, Mrs. Wisnyai and Ms. Hillyer.  
Motion carried.

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143.08 ARCHITECTURAL SERVICES

Mr. Estock moved and seconded by Mrs. Wisnyai to authorize the treasurer to advertise for architectural consulting services.

ROLL CALL: Ayes: Mr. Estock, Mrs. Wisnyai, Mrs. Schoneman and Ms. Hillyer.  
 Motion carried.

144.08 PERSONNEL

Mrs. Wisnyai moved and seconded by Mrs. Schoneman to approve the following personnel changes.

RESIGNATION

Steven Kofol, principal, Wallace H. Braden Jr. High School, effective July 31, 2008

The Board is sorry to see him leave and wishes him well.

RETIREMENT

Sharon Osburn, cafeteria service personnel at North Kingsville Elementary School, effective July 1, 2008

Mrs. Osburn served the Buckeye Local School District for five years.

The Board thanked her for her years of service.

CHANGE IN ASSIGNMENT

Helen Mallory from cafeteria manager at Wallace H. Braden Jr. High School (7.5 hours) to cafeteria manager at North Kingsville Elementary School (6.5 hours), effective August 25, 2008 – step 6 of 6, \$14.30/hr.

CHANGE IN ASSIGNMENT – FOR PUBLIC ACKNOWLEDGEMENT ONLY

Marian Slay from bus #22 – Vo-Ed route to bus #13 at Ridgeview Elementary School, effective August 25, 2008 – step 3 of 6, \$16.64/hr.

APPOINTMENTS – ELEMENTARY MUSIC TEACHER

Maria Oblak as elementary music teacher (districtwide), effective August 21, 2008, one year limited contract, B, 0 yrs. exp., \$18,900 (.62 contract, 115 days)

SPECIAL EDUCATION SUPERVISOR – FOR PUBLIC ACKNOWLEDGEMENT ONLY

Sarah Baumgardner, Ashtabula County Educational Service Center, effective August, 1, 2008

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TUTORS / 2008-09 / \$21.28

Intervention

Aimee Canter – NK  
Bethany Williams – NK  
Al Goodwin – E

Title I

Wendy Montello – P  
Holly White – P  
Abigail Kauppila – R  
Tina Furmage – R  
Renee Campagna – R  
Pamela Thomas – K

In-School Detention

Shelley Monas

SLD

Elaine Applebee – K  
Estelle Riddell – R  
Martha Laurila – B  
Gabriel Juist – B  
Patricia Zetlaw – E

APPOINTMENTS – EXTRACURRICULAR AND SPECIAL FEE ASSIGNMENTS

<u>Name</u>	<u>Position</u>	<u>Yrs. Exp</u>	<u>Start Date</u>	<u>Salary</u>
Nicole DuFour	Assistant Volleyball Coach – 9 <sup>th</sup>	1	8/8/08	\$3,040.50

**SUPPLEMENTAL RESOLUTION TO APPOINT NON-CERTIFIED /  
NON-LICENSED INDIVIDUAL(S) TO SUPPLEMENTAL TEACHING POSITION(S)**

**WHEREAS**, the Buckeye Local Board of Education strives to appoint qualified, certified/licensed employees to fulfill supplemental contracts; and

**WHEREAS**, the board has offered the following supplemental position(s) to certified/licensed employee(s) of the district; and

**WHEREAS**, no such employee(s) qualified to fill the position(s) has accepted it; and

**WHEREAS**, the position(s) was then advertised to certified/licensed individual(s) who are not employed by the board; and

**WHEREAS**, no such person(s) qualified to fill the position(s) has accepted it; and

**WHEREAS**, the board has deemed the following non-licensed/non-certified individuals identified below as qualified to fill the supplemental position(s);

**THEREFORE, BE IT RESOLVED**, that the Buckeye Local Board of Education, in compliance with O.R.C. 3313.53(D), awards the following supplemental contract(s), for the 2008-09 contract year only, to the following person(s):

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<u>Name</u>	<u>Position</u>	<u>Yrs. Exp.</u>	<u>Start Date</u>	<u>Salary</u>
Kristin Ewing	Assistant Volleyball Coach - JV	4	8/8/08	\$3,344.55
Amanda Pocza	Assistant Volleyball Coach - 8 <sup>th</sup>	0	8/8/08	\$3,040.50
Melanie Garbutt	Co-Varsity Cheerleading – Basketball	3	8/4/08	<u>\$1,216.20</u>
		TOTAL		\$7,601.25

### SWING CUSTODIAN

Paul Buser, effective July 21, 2008 – step 1 of 6, \$15.47/hr.

### BUS DRIVER – BUS #24

Tina Acierno, effective August 25, 2008 – step 1 of 6, \$15.53/hr.

### SUBSTITUTE SECRETARY - 2008-09

Doris Smith

### SUBSTITUTE CUSTODIAN - 2008-09

Homer Young

### SUBSTITUTE CAFETERIA - 2008-09

Donna Notte

### SUBSTITUTE BUS AIDE – 2008-09

Carol Cole

ROLL CALL: Ayes: Mrs. Wisnyai, Mrs. Schoneman, Mr. Estock and Ms. Hillyer.  
Motion carried.

All personnel appointments are contingent upon possessing or obtaining the appropriate certification/licensure, validation, and/or permit as required by law and board policy, as well as satisfactory physical examination, criminal background check and/or current CPR training where applicable.

### COMMUNITY ENGAGEMENT

Corky O’Callaghan from the Santa Rita Collaborative was in attendance and participated in a discussion of the district’s plan to continue the community engagement process this fall.



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VISITOR PARTICIPATION RELATIVE TO NEW ITEMS

No public participation related to new items to report.

145.08 OCTOBER BOARD MEETING

Mrs. Wisnyai moved and seconded by Mrs. Schoneman to move the regular meeting scheduled for October 21, 2008, at Pierpont Elementary to be held at Braden Junior High.

ROLL CALL: Ayes: Mrs. Wisnyai, Mrs. Schoneman, Mr. Estock and Ms. Hillyer.  
Motion carried.

146.08 ADJOURNMENT

Mrs. Wisnyai moved and seconded by Mr. Estock to adjourn this regular meeting at 9:57 P.M.

ROLL CALL: Ayes: Mrs. Wisnyai, Mr. Estock, Mrs. Schoneman and Ms. Hillyer.  
Motion carried.

Attest: \_\_\_\_\_

\_\_\_\_\_  
JACQUELINE HILLYER  
PRESIDENT

\_\_\_\_\_  
SHERRY L. HAMILTON  
TREASURER